

OCS DISTRIBUTION LIST OF REPORTS PREPARED FOR
THE OFFICE OF LOGISTICS

FREQUENCY LEGEND:

MM - Mid-month cutoff

ME - Month-end cutoff

SA - Semi-Annual

A - Annual

R - Request

Q - Quarterly

<u>Job Number</u>	<u>Report Description</u>	<u>Frequency</u>	<u># Copies</u>	<u>Distribution</u>
100	Document Control Exceptions Report	MM-ME	1	DSCB
101	Headquarters Error Read Outs	MM-ME	6	1-OCS 2-DSCB 3-CCDB
103	Location 904 Error Read Outs	MM-ME	3	1-OCS 2-CCDB
104	Location 914 Error Read Outs	MM-ME	3	1-OCS 2-CCDB
105	Headquarters Activity Register	ME	6	1-OCS (VM) 1-DSCB 4-CCDB
107	Location 904 Activity Register	ME	1	CCDB
108	Location 914 Activity Register	ME	1	CCDB
109	Demand and Issue Activity Register	ME	1	CCDB
110	Due In Activity Register	ME	3	1-DSCB 2-CCDB
111	Due Out Activity Register	ME	3	1-DSCB 2-CCDB
112	OE Demand & Issue Activity Register	ME	1	CCDB
113	Inventory Adjustment Report	R	1	CCDB

<u>JOB NUMBER</u>	<u>REPORT DESCRIPTION</u>	<u>FREQUENCY</u>	<u># COPIES</u>	<u>DISTRIBUTION</u>
114	RIA Stock On Hand Revaluation	MM-ME	2	1-OCS 1-CCDB
115	RIA Property In Use Revaluation	MM-ME	2	1-OCS 1-CCDB
116	RIA Property On Loan to Others Revaluation	MM-ME	2	1-OCS 1-CCDB
117	Headquarters Consolidated Activity Register	SA	5	1-OCS (VM) 1-DSCB 3-CCDB
119	Location 904 Consolidated Activity Register	SA Jun - Dec	1	CCDB
120	Location 914 Consolidated Activity Register	SA Jun - Dec	1	CCDB
121	Location 904 Demand and Issue Activity Register	ME	1	CCDB
122	Allocation 05 Activity Register	ME	1	CCDB
200	Stock On Hand Status Report	ME	6	1-OCS (VM) 1-DSCB 4-CCDB
201	Property In Use Status Report	ME	3	1-OCS 1-CCDB 1-BSB GJ26 Hqs.
202	Property On Loan to Others Status Report	ME	2	1-OCS (VM) 1-CCDB

<u>JOB NUMBER</u>	<u>REPORT DESCRIPTION</u>	<u>FREQUENCY</u>	<u># COPIES</u>	<u>DISTRIBUTION</u>
203	Property on Loan From Others Status Report	ME	2	1-OCS (VM) 1-CCDB
206	Location 904 Stock Status Report	ME	1	CCDB
207	Location 914 Stock Status Report	ME	1	CCDB
208	Condition 3 Stock Status Report	ME	4	2-CCDB 2-[] STA
209	Condition 5 Stock Status Report	ME	2	[] STA
212	Allocation 08 Stock Status Report	ME	2	1-CCDB 1-[] STA
213	ELINT. Stock Status Report	ME	1	DDST 2F39 Hqs.
214	Allocation 23 Stock Status Report	ME	2	CCDB
215	COG Office M Stock Status Report	ME	2	1-Med 1D4065 Hqs. 1-Medical Technician [] STA

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216	Allocation 91 Stock Status Report	ME	3	Security 4E49 Hq. STA
218	FBIS Allocated Stock Status Report	Q Mar - Jun Sep - Dec	7	FBIS <input type="text"/>
219	Commo Equipment Managers Stock Status Report	Q Mar - Jun Sep - Dec	2	CCDB
220	ORD Allocated Stock Status Report (DODAC)	ME Mar - Jun Sep - Dec	3	CCDB
221	MB/SOD Allocated Stock Status Report	ME	2	SOD/LOG GG-2701
222	Cognizant Office T/Allocation 61 Stock Status Report	ME	6	CCDB
223	Selected Property In Use Account CMR's	R	3	CCDB
224	Commo Limited Standard and Obsolete Stock Status Report	ME	1	CCDB
225	Obsolete Items Stock Status Report	ME	1	CCDB
STAT 226	<input type="checkbox"/> SOD Allocated Stock Status Report	ME	2	<input type="checkbox"/> SOD GG-2701 STA

<u>JOB NUMBER</u>	<u>REPORT DESCRIPTION</u>	<u>FREQUENCY</u>	<u># COPIES</u>	<u>DISTRIBUTION</u>
228	TSD Condition 3 Stock Status Report	Q Mar - Jun Sep - Dec	4	CCDB
230	Allocation 09 Stock Status Report	Q Mar- Jun Sep - Dec	1	CCDB
231	No Issue Status Report	SA Jun- Dec	2	CCDB
232	Condition 7 Stock Status Report	ME	2	CCDB
233	Inventory Stratification Report	Q Mar- Jun Sep - Dec	4	CCDB
234	NSA Stock Status Report	SA Jun - Dec	3	CCDB
235	Allocation 10 Stock Status Report	ME	1	CCDB
236	Allocation 75 Stock Status Report	Q Mar- Jun Sep- Dec	2	CCDB

<u>Job Number</u>	<u>Report Description</u>	<u>Frequency</u>	<u># Copies</u>	<u>Distribution</u>
300	Receipts & Issues Report	MM-ME	4	1-Finance 1-OCS 1-DSCB 1-CCDB
301	Ledger Postings	MM-ME	2	1-Finance 1-OCS
302	Stock On Hand Acquisition Difference 4251	MM-ME	3	1-Finance 1-OCS 1-CCDB
303	Stock On Hand Acquisition Difference 4255	MM-ME	3	1-Finance 1-OCS 1-CCDB
304	Property In use Acquisition Difference 4251	MM-ME	3	1-Finance 1-OCS 1-CCDB
305	Property In Use Acquisition Difference 4255	MM-ME	3	1-Finance 1-OCS 1-CCDB
306	Property On Loan To Others Acquisition Difference 4255	MM-ME	3	1-Finance 1-OCS 1-CCDB

<u>Job Number</u>	<u>Report Description</u>	<u>Frequency</u>	<u># Copies</u>	<u>Distribution</u>
307	Monetary Value of Stock On Hand	ME	3	1-Finance 1-OCS 1-CCDB
308	Monetary Value of Property In Use	ME	3	1-Finance 1-OCS 1-CCDB
309	Monetary Value of Property On Loan To Others	ME	3	1-Finance 1-OCS 1-CCDB
310	Monetary Value of Property On Loan From Others	ME	3	1-Finance 1-OCS 1-CCDB
311	Fiscal Year Transaction Totals	A July	2	1-Finance 1-OCS
313	OCS Internal Balancing Report (Control Totals)	MM-ME	1	OCS
314	OCS Internal Balancing Report (Monthly Transaction Totals)	MM-ME	1	OCS

<u>JOB NUMBER</u>	<u>REPORT DESCRIPTION</u>	<u>FREQUENCY</u>	<u># COPIES</u>	<u>DISTRIBUTION</u>
400	FIIN Nomenclature Catalog	ME	4	3-CCDB 1-DSCB
401	Alpha Nomenclature Catalog and/or Supplements	ME Jan - Feb Apr - May Jul - Aug Oct - Nov Mar - Jun Sep - Dec	4 12	3-CCDB 1-DSCB 11-CCDB 1-DSCB
405	SAC Letter Duplimats	ME	1	CCDB
406	Nomenclature 5x8 Cards	MM-ME	1	CCDB
407	Stock Number Changes, Deletions, and/or Consolidations Report	MM-ME	6	1- STAT 2-DSCB 3-CCDB

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<u>JOB NUMBER</u>	<u>REPORT DESCRIPTION</u>	<u>FREQUENCY</u>	<u># COPIES</u>	<u>DISTRIBUTION</u>
414	Deleted Nomenclature	S/A Mar - Sep	1	CCDB
415	CHG To/CONSOL WITH Nomenclature	S/A Mar - Sep	1	CCDB

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<u>JOB NUMBER</u>	<u>REPORT DESCRIPTION</u>	<u>FREQUENCY</u>	<u># COPIES</u>	<u>DISTRIBUTION</u>
500	Shortage Report for Replenishment Action	MM-ME	3	CCDB
502	Pre-Inventory Stock Status Report	R	1	CCDB
503	Inventory Count Slips (5x8's)	R	1	CCDB
504	Inventory Count Slip Register	R	1	CCDB
508	Price Duplimats	SA Mar - Sep	1	CCDB
509	Inventory of Property In Use Accounts	Q Mar - Jun Sep - Dec	2	1-CCDB 1-OCS (VM)
510	Obsolete Items Report	Q Mar - Jun Sep - Dec	3	1-CCDB 2- <input type="text"/> STA
511	Cost Accounts and Accounts Payable	ME-MM	1 Mag Tape	OCS

<u>Report No.</u>	<u>Report Title</u>	<u>Frequency</u>	<u>No. Copies</u>	<u>Distribution</u>
403	DLSC Cross Reference Stock Number to Manufacturers Part Number	ME	2	CCDB
404	DLSC Cross Reference Manufacturers Part Number to Stock Number	ME	2	CCDB
408	DLSC PREF and/or REPL Items Report	ME	2	CCDB
409	DLSC Descrepancies	R	1	CCDB
410	DLSC Transaction Errors	ME	1	CCDB
411	Reference No. - Stock No.	R	1	CCDB
412	Stock Number - Reference No.	R	1	CCDB
413	DLSC AUTODYN DATA Report	R	1	Handcarry or CCDB
416	Manufacturer Supply Code for Manufacturers (FSCM)	R	1	CCDB
417	Manufacturer Name Cross Reference to Federal Supply Code for Man- ufacturers (FSCM)	R	1	CCDB

FREQUENCY: ME - MONTH-END CUTOFF
A - ANNUAL
R - REQUEST

Contract No.	Report Title	Type of Report	Approved For Release 2006/11/13 : CIA-RDP75-00399R000100200010-4										Preparing Component	Feeder Reports	Manual Reports		Computer Reports		Reports
			Copies Prepared	Frequency	Distribution	Processing	Source	Number	Comments	Reports	Man-Hours	Costs			Man-Hours	Costs			
SSS 1	Program Call	5	1	6	1	2	No	OIPB	MEMO	SSS/ADMIN	3	189	1504.58	-	-	-	-	1	
SSS 2	Office Estimates	5	3	8	1	2	No	OIPB	MEMO	SSS/ADMIN	-	90	580.70	-	-	-	-	2	
IPC 01	ADPE Inventory - Format C	5	1	2	2	1	Yes	EOP/BOB	CIR A-83	BDS/IPC	7	24	225.60	-	-	-	-	3	
IPC 02	ADPE Inventory - Format C	5	1	2	2	1	Yes	do	do	do	7	4	37.60	-	-	-	-	4	
IPC 03	Actual EDPE Basis - Format C	5	1	2	2	1	Yes	do	do	do	7	4	37.60	-	-	-	-	5	
IPC 04	EDPE Utilization - Format D	5	1	2	2	1	Yes	do	do	do	7	4	37.60	-	-	-	-	6	
IPC 05	EDPE Acquisition History - Format E	5	1	2	2	1	Yes	do	do	do	7	4	37.60	-	-	-	-	7	
IPC 06	Maximize Cost Summary - Format F, G, H, I, J, K	5	1	2	1	1	Yes	do	do	do	7	8	75.20	-	-	-	-	8	
IPC 07	ADP Management	4	2	2	2	2	No	EOP/BOB	CIR A-79	do	7	48	451.20	-	-	-	-	9	
IPC 08	IHC Report	4	2	2	2	2	No	IHC/REAR/D	-120/4	do	7	48	451.20	-	-	-	-	10	
RAB 1	Intel Records Protection Status Rpt	4	1	2	1	2	No	GSA/NARS	FPM REG.	SSS/RAB	-	18	113.06	-	-	-	-	11	
RAB 2	Stand Form B6 - Summary of Rec. No. Group	4	1	2	1	2	No	GSA/NARS	FPM REG.	SSS/RAB	1	1	5.04	-	-	-	-	12	
RAB 3	Budget and Program Call	4	3	3	1	2	No	GSA/NARS	FPM REG.	SSS/RAB	-	144	1868.24	-	-	-	-	13	
RAB 4	Rec. Management Program Report	2	3	3	2	2	No	GSA/NARS	FPM REG.	SSS/RAB	-	144	1243.96	-	-	-	-	14	
RAB 5	Rec. Management Board Report - Rec. No. Group	6	2	10	2	10	No	DDS	MEMO	SSS/RAB	5	400	450.48	-	-	-	-	15	
RAB 6	Form Management Administration	2	4	4	12	4	Yes	SSS/ADMIN	HR	SSS/RAB	1	24	187.32	-	-	-	-	16	
RAB 7	Form Management Report - Summary of Rec. No. Group	2	4	120	4	48	Yes	do	do	do	1	-	-	-	-	-	-	17	
RAB 8	Form Management - OPI Report	2	4	4	4	58	Yes	do	do	do	1	-	-	-	-	-	-	18	
RAB 9	Annual Reports Inventory to C/RAB	4	1	2	1	2	No	GSA/NARS	FPM REG.	do	3	50.73	1748.26	-	-	-	-	19	
RAB 10	Records Management Conf Report	2	3	3	2	2	No	SSS/RAB	MEMO	do	-	6	37.44	-	-	-	-	20	
ARC 1	Monthly Report	1	3	3	12	1	No	SSS/RAB	MEMO	SSS/ARC	3	11.12	503.22	-	-	-	-	21	
ARC 2	Six Month Activity Report	1	3	2	2	1	No	do	do	do	1	60	143.10	-	-	-	-	22	
ARC 3	Annual Report	1	3	12	1	8	No	do	do	do	1	150	312.68	-	-	-	-	23	
ARC 4	Record of Holdings	1	1	4	4	43	No	do	do	do	2	26.280	2485.25	-	-	-	-	24	
ARC 5	Quarterly Report	1	1	12	4	8	-	do	do	do	1	84	125.20	-	-	-	-	25	
RCB 1	Key Control - Quarterly Jpl Status Rpt	1	1	2	4	2	No	?	?	SSS/RCB	-	12	39.90	-	-	-	-	26	
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OMS Components:

EXEC - Executive Staff
SUPPORT - Support Division
MAG - Medical Action Group
FMO - Field Medical Office
PS - Psychiatry Staff
SPD - Selection Processing Division
NRB - Nursing Branch, Clinical Med.
CD - Clinical Division
LB - Laboratory Branch, Clinical Med.
IMB - Immunization Branch, Clinical
RB - Registration Branch, Support Med.

Report No.	Report Title	Type of Report	Copies Prepared	Frequency	Dissemination	ADP	Priority	Source	Reference	Approved	Period	Manual	Reports	Computer	Reports
1	OMS-1 Weekly Activity Rpt.	7	2	5	52	1	No	DDS	Adm. 65-7	OMS/EXEC	10	260	2028-	-	-
2	OMS-2 Highlights	7	3	4	1	1	No	DAS	MEMO 8/6/67	OMS/EXEC	-	18	218-	-	-
3	OMS-3 Weekly Activity Report	1	2	2	52	1	No	OMS	REG 1/5/6	OMS/SUPPORT	-	52	338-	-	-
4	OMS-4 Male Duty Officer Rpt.	1	2	1	26	1	No	OMS/DIR	ORAL	OMS/MAG	7	4550	-	-	-
5	OMS-5 Weekly Field Medical Report	1	3	5	12	2	No	OMS/DIR	WRS + INST	OMS/FMO	11	48	2970-	-	-
6	OMS-6 Psychiatric Staff Statistical Rpt.	1	1	4	12	3	No	OMS/DIR	FORM ?	OMS/PS	-	48	19044	-	-
7	OMS-7 Rpt. Current Therapeutic & Int. Cases	1	2	4	52	3	No	OMS/DIR	?	OMS/PS	-	52	32396	-	-
8	OMS-8 Gtoly Rpt.	1	2	3	4	2	No	OMS/DIR	?	OMS/PS	-	8	7004	-	-
9	OMS-9 Reflexion Study Gtoly Rpt.	1	2	3	4	2	No	OMS/DIR	?	OMS/PS	-	8	7004	-	-
10	OMS-10 Random Review of Appl. for Exempt.	1	2	3	4	2	No	OMS/DIR	?	OMS/PS	-	8	8584	-	-
11	OMS-11 SPD - Weekly Statistical Rpt.	1	1	7	12	1	No	OMS/DIR	?	OMS/SPD	5	168	52952	-	-
12	OMS-12 NB-OMS - Weekly Rpt.	1	1	1	12	1	No	OMS/CID	?	OMS/NIB	3	36	20172	-	-
13	OMS-13 LB/OMS - Weekly Rpt.	1	1	1	12	1	No	OMS/CID	?	OMS/LB	3	24	13764	-	-
14	OMS-14 ICB/OMS - Weekly Rpt.	1	1	1	12	1	No	OMS/CID	Form ?	OMS/IMB	1	12	48-	-	-
15	OMS-15 Weekly Rpt. - Phy. Requirements Off.	1	1	2	12	2	No	OMS/DIR	?	OMS/RB	1	24	72-	-	-
16	OMS-16 Program Plans	5	3	11	1	3	No	O/PPB	MEMO	OMS/SUPPORT	8	288	3130-	-	-
17	OMS-17 SDB Desc. - Alpha Med Codes/Office	3	4	1	4	1	No	OPER/OP	ORAL	COMM. RPT.	-	96	480-	-	20-
18	OMS-18 SDB Desc. - Alpha Med Codes	3	4	1	4	1	No	OPER/OP	ORAL	do	-	96	480-	-	20-
19	OMS-19 Alpha Listing of SDB Desc.	3	4	2	4	2	No	do	do	do	-	192	960-	-	24-
20	OMS-20 Reg. Med. Extension C.P.	17	4	-	12	1	No	OP/OMS	?	do	-	192	960-	-	-
21	OMS-21 BSR - OMS - External Only	1	3	7	4	8	No	OMS/DIR	?	OMS/SUPPORT	1	48	224-	-	-
22	OMS-22 Accy - Impact Fund	7	1	3	12	2	No	OF/NWS	?	OMS/SUPPORT	1	24	114-	-	-
23	OMS-23 Rpt. of Encumbrances	7	1	3	12	2	No	OF/NWS	?	OMS/SUPPORT	1	48	306-	-	-
24	OMS-24 Off. Est. - OMS	5	3	11	1	3	No	O/PPB	?	OMS/SUPPORT	3	194	1487-	-	-
25	OMS-25 Rpt. Accy - Medical Supply	7	1	5	12	2	No	OF/OMS	?	OMS/SUPPORT	-	12	72-	-	-
26	OMS-26 Consolidated Rpt. - Supply & Rpt. Regmt.	7	2	3	2	1	No	IPC/DDS	MEMO 7/1/69	OMS/SUPPORT	-	6	43-	-	-
27	OMS-27 Rpt. OMS - Board Activities	1	2	1	4	1	No	OMS	REG 9/1/63	OMS/EXEC	1	8	84-	-	STA

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PLT #

RETENTION

PROJ

COM RPT

RPT #	DESCRIPTION	MACH	PRG #	DIST	FREQ	FORM	PT	PRG	OFF	VR	RC	CL	NO	H M H M	SEQ #
800	PATB SCORING LIST	70008202	T-02	MED	P	143	1	ER					M5 21325		10 38660
801	STRONG SCORE LIST		T-03A	MED	P	143	1	ER					M5 21325		10 38260

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SECRET

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PLT #

RETENTION

PROJ

COM RPT

RPT #	DESCRIPTION	MACH	PROG #	DIST	FREQ	FORM	PT	PRG	OFF	VR	RC	CL	NO	H	M	H	M	SEQ #
976D	GSA DELETIONS-BADGE#	EAM PROC		OS	M	116	4					S5	26334					46840
977A	VNE ALPHA LISTING	EAM PROC		OS	M	143	4					S5	26334					46940
977B	VNE ALPHA/OFF EXPIRE	EAM PROC		OS	M	143	4					S5	26334					46960
977C	VNE BADGE NUMBER	EAM PROC		OS	M	143	4					S5	26334					46980
977D	VNE DELETIONS ALPHA	EAM PROC		OS	M	143	3					S5	26334					47000
977E	VNE DELETIONS BADGE#	EAM PROC		OS	M	143	3					S5	26334					47020

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S E C R E T

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PLT #

RETENTION

PROJ

COM RPT

RPT #	DESCRIPTION	MACH	PROG #	DIST	FREQ	FORM	PT	PRG	OFF	VR	RC	CL	NO	H	M	H	M	SEQ #
590B	SANCA Z NUMBER ACCT.		EP590D	PU	P	143	1	AT				S5	26056					00576
590C	SANCA STATISTICS RPT		EP590D	PU	P	143	1	AT				S5	26056					00578
949A	CREDENTIALS ALPHA	EAM PROC		OS	M	116	6					S5	26334					46080
949B	CRED FRMS ALPHA-OFF	EAM PROC		OS	M	116	4					S5	26334					46100
949C	CRED EXP F-FAA-CR-ID	EAM PROC		OS	M	116	4					S5	26334					46120
949D	CRED FRMS-FAA ALPHA	EAM PROC		OS	M	116	4					S5	26334					46140
949E	CREDENTIALS CRED #	EAM PROC		OS	M	116	6					S5	26334					46160
959A	C-P TEL BADGE ALPHA	EAM PROC		OS	M	116	5					S5	26334					46360
959B	C-P TELEPHONE BADGE#	EAM PROC		OS	M	116	4					S5	26334					46380
959C	C-P TEL DELS ALPHA	EAM PROC		OS	M	116	3					S5	26334					46400
959D	C-P TEL DELS BADGE #	EAM PROC		OS	M	116	3					S5	26334					46420
972	WATCHMAN POST CARDS	EAM PROC		OS	Q	CARD						S5	26334					46480
973A	VNE-WP CURR BAL FWD	EAM PROC			Q	116	1					S5	26334					46580
973B	VNE-WP ACCUM BAL FWD	EAM PROC			Q	116	1					S5	26334					46600
973C	VNE-WP ALPHA LISTING	EAM PROC			Q	143	4					S5	26334					46620
973D	VNE-WP ALPHA BY OFF	EAM PROC			Q	143	3					S5	26334					46640
973E	VNE-WP BADGE# LIST	EAM PROC			Q	143	3					S5	26334					46660
973F	VNE-WP EXPIRED BADGE	EAM PROC			Q	143	2					S5	26334					46680
975	BADGE ERROR LIST	CARD-TAP	S-04	SRB	M	143	1	GR				B5	26304					18540
975A	BADGE NO # SEQUENCE	70015400	S-07	***	M	116	3	GR				B5	26304				45	18600
975B	ALPHA NAME SEQUENCE	70015400	S-07	***	M	116	8	GR				B5	26304				45	18620
975C	STAFF BAD DEL BA SEQ	70015400	S-07	***	M	116	2	GR				B5	26304				10	18640
975D	STAFF BAD DEL ALPHA	70015400	S-07	***	M	116	2	GR				B5	26304				10	18660
975E	BADGE AREA-AREA CODE	70022700	S-13	***	Q	116	3	GR				B5	26304				30	18740
975F	CONTRACT-NON-AGY EMP	70022700	S-13	***	Q	116	3	GR				B5	26304				10	18760
975G	NON-AGENCY EMPLOYEES	70022700	S-13	***	Q	116	3	GR				B5	26304				10	18780
976A	GSA ALPHA LISTING	EAM PROC		OS	M	116	6					S5	26334					46780
976B	GSA BADGE NUMBER	EAM PROC		OS	M	116	6					S5	26334					46800
976C	GSA DELETIONS-ALPHA	EAM PROC		OS	M	116	4					S5	26334					46820

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S E C R E T

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PLT #

RETENTION

PROJ

COM RPT

RPT #	DESCRIPTION	MACH	PROG #	DIST	FREQ	FORM	PT	PRG	OFF	VR	RC	CL	NO	H	M	H	M	SEQ #
500A	SPECLE ERROR TRANS		EP500A	PU	P	143	1	RW				S5	26070					00260
500B	SPECLE TRANS LISTING		EP500B	PU	P	143	1	RW				S5	26070					00300
500C	SPECLE UPDATE ERRORS		EP500B	PU	P	143	1	RW				S5	26070					00320
500D	SPECLE REQUEST LIST		EP500C	PU	P	143	V	RW				S5	26070					00360
500E	SPECLE REQ ERR LIST		EP500C	PU	P	143	1	RW				S5	26070					00380
550A	SCRAMBLE 3X5 CARDS		EP550A	PU	R	3X5	1	ST				S5	26025					16140
580A	CASES IN PROCESS		EP580C	PU	P	143	V	GF				S5	26027					00720
580B	CASES CLOSED /MONTH		EP580C	PU	P	143	V	GF				S5	26027					00740
580C	MISC STATISTICS		EP580C	PU	P	143	V	GF				S5	26027					00760
580D	OV/COV CASES OPENED		EP580C	PU	P	143	V	GF				S5	26027					00780
580E	CASES PENDING		EP580D	PU	P	143	V	GF				S5	26027					00820
580F	CAPER ERROR LIST		EP580D	PU	P	143	V	GF				S3	26027					00840
580G	TIME FACT/CLOSED/CAS		EP580D	PU	P	143	V	GF				S5	26027					00860
580H	PROC/TIME CLOSED/CAS		EP580D	PU	P	143	V	GF				S5	26027					00880
580I	TYPE-4 CLOSINGS		EP580D	PU	P	CARD		GF				S5	26027					00900
580J	OV CASES CLOSED		EP580D	PU	P	143	V	GF				S5	26027					00920
580K	DEF/STATUS CASES		EP580F	PU	P	143	V	GF				S5	26027					01560
580L	STAT IN APPRASIAL 1		EP580H	PU	P	143	V	GF				S5	26027					01040
580M	STAT IN INVEST 1		EP580H	PU	P	143	V	GF				S5	26027					01060
580N	STAT PRELIM REVIEW 1		EP580H	PU	P	143	V	GF				S5	26027					01080
580P	STAT IN SECURITY/REP		EP580H	PU	P	143	V	GF				S5	26027					01100
580Q	STAT IN APPRASIAL 1		EP580H	PU	P	143	V	GF				S5	26027					01120
580R	STAT IN INVEST 1		EP580H	PU	P	143	V	GF				S5	26027					01140
580S	STAT PRELIM REVIEW 1		EP580H	PU	P	143	V	GF				S5	26027					01160
580T	STAT IN SECURITY/REP		EP580H	PU	P	143	V	GF				S5	26027					01180
580U	STATUS IN INVEST		EP580H	PU	P	143	V	GF				S5	26027					01760
590A	SANCA UPDATED 3X5		EP590C	PU	P	3X5	1	AT				S5	26056					00572

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100200010-4

SECRET

Security

AT&S - Administration & Training Staff
SR&CD - Security Records & Communications Unit
PSD - Physical Security Division

[REDACTED]

STAT

OP - Operations Branch
SS - Safety Staff

[REDACTED]

STAT

ARB - Advanced Requirements Branch
TD - Technical Division
EOP - Executive Office of the President
PRSD - Personnel Security Branch
EPD - Executive & Planning Div.
SRS - Security Research Staff
IPB - Information Processing Branch

[REDACTED]

STAT

EX - Executive Staff
IOS - Security for Intelligence Operations Support
SAFEHOUSE - Safehouse Manager

Office of Security

Control No.	Report Title	Type of Report	Number Prepared	Frequency	Distribution	ADP Processing	Source	Authority	Cite Number	Preparing Component	Feeder Report	Manual Members	Reports Cost	Computer Members	Reports Cost	
05-001	Monthly Personnel Report	1	3	8	12	3	NO	AT+S	-	AT+S	-	24	92.40	-	-	1
05-002	Personnel Positions & Replacement Masters	1	4	14	4	7	NO	AT+S	-	do	-	8	44.48	-	-	2
05-003	Multicareer Status Report	1	1	1	1	1	NO	Personnel	-	do	-	16	126.32	-	-	3
05-004	Status of Funds	1	1	10	12	6	NO	OS	-	do	-	135	1443.00	-	-	4
05-005	Operating Program (Feeder)	5	3	10	1	2	-	OPPB	-	ALH	-	436	3544.00	-	-	5
05-006	Congressional Budget Submission	5	3	7	1	2	yes	OPPB	-	AT+S	Various	116	816.00	-	-	6
05-007	Office Estimates	STAT 5	3	10	1	2	yes	OPPB	-	do	Various	304	2250.00	-	-	7
05-008	Weekly Personnel Rpt.	1	3	8	52	3	NO	AT+S	-	do	-	208	1105.46	-	-	8
05-009	Report of Activities	STAT 1	2	3	4	2	NO	OS	-	-	-	48	268.64	-	-	9
05-010	Report of Activities	1	2	3	4	2	NO	do	-	-	-	48	308.32	-	-	10
05-011	Report of Activities	1	2	3	4	2	NO	do	-	-	-	48	308.32	-	-	11
05-012	Report of Activities	1	2	3	4	2	NO	do	-	-	-	48	308.32	-	-	12
05-013	Report of Activities	STAT 1	2	3	4	2	NO	do	-	-	-	48	308.32	-	-	13
05-014	Report of Activities	1	2	3	4	2	NO	do	-	-	-	48	308.32	-	-	14
05-015	Report of Activities	STAT 1	2	3	4	2	NO	do	-	-	-	48	308.32	-	-	15
05-016	Report of Activities	STAT 1	2	3	4	2	NO	do	-	-	-	48	308.32	-	-	16
05-017	Report of Activities Proj.	1	2	3	4	2	NO	do	-	-	-	48	414.24	-	-	17
05-018	Report of Activities	1	2	3	4	2	NO	do	-	-	-	48	308.32	-	-	18
05-019	Report of Activities	1	2	3	4	2	NO	do	-	-	-	48	414.24	-	-	19
05-020	Report of Activities	1	2	3	4	2	NO	do	-	-	-	48	308.32	-	-	20
05-021	Monthly Rpt. of Retired Seab. Ser. Files	1	1	6	12	1	NO	OS	1/29/68 DIR 68-1	SR-60	-	24	75.60	-	-	21
05-022	Monthly Rpt. of Seab. Security Files	1	1	3	12	1	NO	do	10/25/68 Vol. 58-7	do	1	324	1020.60	-	-	22
05-023	Case Analysis Br. Updy. Rpt.	1	1	3	1	1	NO	do	10/25/68 Vol. 58-7	do	1	21	2.11	-	-	23
05-024	Compartmented Info Br. Monthly Rpt.	3	1	2	12	1	NO	DDCI	MEMO 11/6/62	do	1	24	271.92	-	-	24
05-025	Case Analysis Br. Monthly Statistical Case Status Rpt.	1	1	3	12	1	NO	OS	NOT 58-7	do	1	4	16.80	-	-	25
05-026	Monthly Statistical Rpt. - Records Branch	1	1	4	12	1	NO	do	do	do	1	5	28.32	-	-	26
05-027	Weekly Statistical Rpt. - Records Branch	1	1	3	52	1	NO	do	do	do	1	16	82.16	-	-	27
05-028	Records Branch Updy. Statistical Rpt.	1	1	3	1	1	NO	do	do	do	1	8	42.91	-	-	28
05-029	Daily Prod. Rpt. - Computer Support Section	1	1	1	252	1	NO	do	do	do	1	50	325.08	-	-	29
05-030	Daily Rpt. of Files Section Activity	1	1	1	252	1	NO	do	do	do	-	50	199.08	-	-	30
05-031	Daily Rpt. of Indices Section Activity	1	1	1	252	1	NO	do	do	do	-	25	131.04	-	-	31
05-032	Daily Case Statistical Rpt.	1	1	5	252	1	NO	do	do	do	1	76	2381.40	-	-	32
05-033	Regional Security Sup. Staff Rpt. of Activities	1	2	5	4	2	NO	OS	-	-	-	48	414.24	-	-	33
05-034	European Regional Sup. Staff Activities Rpt.	1	2	5	4	2	NO	do	-	-	-	48	414.24	-	-	34
05-035	European Regional Sup. Staff Activities Rpt.	1	1	4	12	2	NO	do	-	-	-	48	414.24	-	-	35

Office of Security

		1	2	3	4	5	6	7	8	9	10	11	12	13		
Control No	Report Title	Type of Report	Number Prepared	Frequency	Distribution	ADP Processing	Authority Source	Date Number	Preparing Component	Index Report	Manual Reports Manhours	Manual Reports Cost	Computer Reports Manhours	Computer Reports Cost		
05-036	Install. of Automatic Conf. Room & Comm. Comm. Chnl.	3	1	4	1	2	NO	DDP/SSM	IPS	-	17	136.14	-	-	1	
05-037	Special to OS/Sec/TD Proj.	3	2	6	2	2	NO	-	do	-	44	358.28	-	-	2	
05-038	WATO, SBATO, CBATO Annual Inventory	1	2	5	1	3	NO	QA/CLASS CONTROL OFFICER	OP	1	12	67.16	-	-	3	
05-039	Rpt. to DDS	1	3	8	1	4	NO	NDS	SS	-	57.2	368.05	-	-	4	
05-040	Grdly. Rpt. to Secretary of Labor	4	3	10	4	5	NO	Sec LABOR CFR-TITLE 29	SS	5	28	173.00	-	-	5	
05-041	Budget & Manpower Policy - ITC Adv. Bd. Insp. Rpt.	1	2	2	1	-	NO	OS	ITC	-	2	19.18	-	-	6	
05-042	Contractor Inspection Rpt.	7	-	1	2	2	NO	OL	ARB	-	6	51.60	-	-	7	
05-043	ZS/CC Annual Rpt.	1	2	6	1	2	NO	OS	TD	5	13	89.34	-	-	8	
05-044	Status Rpt. of Auto. Sess. Programs to DDP/SSM	3	1	6	2	2	NO	DDP/SSM	IPS	-	24	186.28	-	-	9	
05-045	Secure Room's Installations	4	3	15	1	12	NO	EOP	TR 10/7/63	TD	-	22.8	1695.48	-	-	10
05-046	Security Safety - TO Rpt. to the President	4	3	8	1	5	NO	EOP	SS	-	156	1321.16	-	-	11	
05-047	DDS Rpt. on Security Violations	1	1	20	12	4	NO	OS	OP	1	120	446.08	-	-	12	
05-048	Special Statistical Rpt.	1	1	7	12	3	NO	OS	PRSD	1	24	166.08	-	-	13	
05-049	Biographical Statistical Rpt.	1	3	4	4	1	NO	OS	FIELD	-	44	294.80	-	-	14	
05-050	Imprestment Info. Rpt. Rpt.	3	1	2	1	1	NO	DDC/1	MEMO 7/14/62	SR/CB	1	377	-	-	15	
05-051	SRS Chemical Activities Rpt.	1	1	1	52	1	NO	OS	-	SR/CB	7	156	453.92	-	-	16
05-052	Items for Possible Motion to DDS, w/Staff Mtg.	1	2	2	52	1	NO	OS	-	EPD	-	17	122.20	-	-	17
05-053	Cost Analysis	1	1	3	1	3	NO	do	-	do	1	51	434.59	-	-	18
05-054	SRS Oper. Activities Rpt. (wkly)	1	3	22	52	1	NO	do	-	SRS	22	874	4139.41	-	-	19
05-055	Rpt. to Ab. on Transportation - Limiting Capability	4	2	5	1	3	NO	ATT GEN.	SR	EPD	2	6	41.71	-	-	20
05-056	ADP Mgmt. Info. Rpt.	7	1	4	2	3	NO	NDS/IPC	PAO-A-23	IPB	-	2	471.93	-	-	21
05-057	Consolidated Rpt. on Info. Holdings ADP Mgmt.	7	2	3	2	1	NO	NDS/IPC	PAO-A-79	?	4	128	802.34	-	-	22
05-058	NAC Recruitment Rpt.	1	1	3	2	1	NO	OS	-	SAC/WFO	-	8	77.80	-	-	23
05-059	Post Office Box & Line Address Inventory	1	1	3	1	1	NO	do	-	do	-	21	86.00	-	-	24
05-060	OS Statistical Rpt.	1	1	2	12	7	NO	OS	-	EPD	17	336.0	16362.56	-	-	25
05-061	Program Call	5	2	10	1	1	NO	OPPB	-	EX	11	111.3	926.79	-	-	26
05-062	Wkly & Interm. Rpt. of Significant Activities	7	2	13	52	8	NO	OL	-	EPD	18	9308	15673.04	-	-	27
05-063	IOS Std. Consolidated Status of Condition - Rpt.	1	1	1	1	2	NO	OS	-	LOS	12	10	54.72	-	-	28
05-064	Monthly Name Check Rpt.	1	1	3	12	1	NO	OS	-	-	-	240	784.96	-	-	29
05-065	Rpt. of Records Holdings	7	1	3	1	1	NO	NDS/SS/RRB	-	EPD	8	161	1157.37	-	-	30
05-066	Field Assignment Record	1	1	5	12	2	NO	OS	-	LOS	7	12	2414.16	-	-	31
05-067	Measure Taken to Enhance Nation's Counterintelligence Posture	4	2	35	1	30	NO	HSIB	12/15/69	EPD	8	149	1024.11	-	-	32
05-068	Rpt. to President's Foreign Advisory Board	6	2	8	1	1	NO	NDS/PLAN	-	EPD	8	231	2549.01	-	-	33
05-069	Significant Accomplishments	6	2	2	1	1	NO	DR	-	EPD	8	419	3358.47	-	-	34
05-070	Motor Vehicle Operating Maintenance Record	7	1	4	1	2	NO	OL	-	-	4	13	82.85	-	-	35

Office of Security

Control No.	Report Title	Type of Report	Number Prepared	Frequency	Distribution	ADP Processing	Authority		Preparing Component	Foster Reports	Manual Manhours	Lester Cost	Computer Manhours	Lester Cost	
							Source	Cite							
05-071	Foreign Language Development Programs	7	1	1	1	No	OTR	HR	AT+S	-	10	73.42	-	-	STAT
05-072	Safehouse Usage Report	7	1	1	2	No	OK	-	SAFEHOUSE	-	6	47.76	-	-	2
05-073	Review of Motor Vehicle Requirements	7	1	3	1	No	ANDIT	-	AT+S	-	3	19.38	-	-	3
05-074	Special Agents Training Course Rpt.	7	2	3	1	No	OTR	-	AT+S	-	6	49.84	-	-	4
05-075	Physical Security Course Rpt.	7	2	3	1	No	OTR	-	AT+S	-	6	49.84	-	-	5
05-076	U.S. Senior Agents Seminar Rpt.	7	2	3	1	No	OTR	-	AT+S	-	6	49.84	-	-	6
05-077	Security Officers Field Course Rpt.	7	2	3	1	No	OTR	-	AT+S	-	6	49.84	-	-	7
05-078	Clerical Vacancy Rpt.	7	2	2	12	1	OTR	-	AT+S	-	6	49.84	-	-	8
05-079	Rpt. on Long Statistics for OTR	7	1	2	12	1	OTR	-	ITC	-	4	30.04	-	-	9
05-080	Special Clearance - Rpt. by Organization	4	4	Various	12	1	DEP DEF	Memo 4/2/62	OCS	3	1040	13104.00	-	17901.00	10
05-081	Special Clearance (Special) - Rpt. by Name	4	4	Various	12	1	do	do	do	3	1040	13104.00	-	17901.00	11
05-082	CAPER - Report #1 - Cases in Process	8	1	-	26	-	do	do	do	1	-	350.10	-	4.08	12
05-083	CAPER - Report #2 - Status Rpt. (Pending) #26 Status Rpt. (Other Pending Cases)	8	1	-	26	-	do	do	do	1	-	350.10	-	4.08	13
05-084	CAPER - Report #3 - Cases Closed during the Month	8	1	-	26	-	do	do	do	1	-	350.10	-	4.08	14
05-085	CAPER - Report #4 - Proc. Time Factors of Closed/Build Case	8	1	-	26	-	do	do	do	1	-	350.10	-	4.08	15
05-086	CAPER - Report #5 - Grouping Proc. in Closed/Build Cases	8	1	-	26	-	do	do	do	1	-	350.10	-	4.08	16
05-087	" " #6 - Misc. Statistics	8	1	-	26	-	do	do	do	1	-	350.10	-	4.08	17
05-088	" " List A - Status/Proc. Cases in Proc. in ASKED	8	4	-	26	-	do	do	do	1	-	350.10	-	4.08	18
05-089	" " List B - Status/Proc. Cases in Proc. in ID	8	4	-	26	-	do	do	do	1	-	350.10	-	4.08	19
05-090	" " List C - Deferred Status Cases	8	4	-	26	-	do	do	do	1	-	350.10	-	110.16	20
05-091	" " List D - Status/Proc. Cases in Proc. in Admin. Review	8	4	-	26	-	do	do	do	1	-	350.10	-	12.24	21
05-092	" " List E - Status/Proc. Cases in Proc. in SEC'D	8	4	-	26	-	do	do	do	1	-	350.10	-	8.16	22
05-093	" " List F - Status of Other Cases in Approval Process	8	4	-	26	-	do	do	do	1	-	350.10	-	4.08	23
05-094	" " List G - Status of Other Cases in Process in ID	8	4	-	26	-	do	do	do	1	-	350.10	-	23.52	24
05-095	" " List H - Status of Other Cases in Process in Admin. Review	8	4	-	26	-	do	do	do	1	-	350.10	-	155.04	25
05-096	" " List I - " " " " " " " " in SEC'D	8	4	-	26	-	do	do	do	1	-	350.10	-	12.24	26
05-097	" " List J - Misc. Cases (Other Cases) and Misc. Cases	8	4	-	26	-	do	do	do	1	-	350.10	-	4.08	27
05-098	" " List K - Misc. Cases (Other Cases) and Misc. Cases (during month)	8	4	-	26	-	do	do	do	1	-	350.10	-	4.08	28
05-099	" " List L - Misc. Cases (Other Cases) and Misc. Cases (during month)	8	4	-	26	-	do	do	do	1	-	350.10	-	65.28	29
05-100	Credentialed by Alpha	8	4	6	12	3	do	do	do	1	-	350.10	-	142.80	30
05-101	Credentialed Assurance (Alpha) by office	8	4	4	12	3	do	do	do	1	-	24.00	-	306.72	31
05-102	Credentialed Expeditions, E-FAA-ER-ID	8	4	4	12	2	do	do	do	1	-	24.00	-	25.92	32
05-103	Credentialed Expeditions - E-FAA-ER-ID	8	4	4	12	2	do	do	do	1	-	24.00	-	118.08	33
05-104	Credentialed by Credentialed number	8	4	6	12	3	do	do	do	1	-	24.00	-	37.44	34

Office of Security

Control No.	Report Title	Type of Report	Number prepared	Frequency	Distribution	ADP Accessing	Authenticity		Preparing Component	Foster Report	Manual Manhours	Reports Cost	Computer Manhours	Reports Cost	
							Source	Cite Number							
05-105	C&P Telephone Badge by Alpha	8	4	5	12	5	yes	-	HR	005	1	384	-	1800	1
05-106	C&P Telephone Relations by Alpha	8	4	3	12	2	yes	-	do	do	1	384	-	1728	2
05-107	C&P Telephone Relations by Badge No.	8	4	3	12	2	yes	-	do	do	1	384	-	1728	3
05-108	Visitor - No escort/Watchman Post by Alpha	8	4	4	4	3	yes	-	do	do	1	900.00	-	74.88	4
05-109	Visitor - No escort/Watchman Post Alpha by office	8	4	3	4	3	yes	-	do	do	1	900.00	-	61.92	5
05-110	Visitor - No escort/Watchman Post by Badge No.	8	4	3	4	3	yes	-	do	do	1	900.00	-	56.16	6
05-111	Visitor - No escort/Expend Badge	8	4	2	4	1	yes	-	do	do	1	900.00	-	48	7
05-112	Staff Badge Number Sequence	8	4	3	12	3	yes	-	do	do	1	102.96	-	1038.96	8
05-113	Staff Badge by name sequence	8	4	8	12	8	yes	-	do	do	1	102.96	-	2635.20	9
05-114	Staff Badge Relations by Badge Sequence	8	4	2	12	2	yes	-	do	do	1	102.96	-	54.72	10
05-115	Staff Badge Relations by Alpha	8	4	2	12	2	yes	-	do	do	1	102.96	-	38.08	11
05-116	Staff Badge Areas by Area Code	8	4	3	4	8	yes	-	do	do	1	102.96	-	271.08	12
05-117	Control and Non Agency Employees	8	4	3	4	3	yes	-	do	do	1	102.96	-	1980	13
05-118	Non Agency Employees	8	4	3	4	2	yes	-	do	do	1	102.96	-	936	14
05-119	C&P Alpha Listing	8	4	6	12	6	yes	-	do	do	1	1500	-	15120	15
05-120	HSA by Badge Number	8	4	6	12	4	yes	-	do	do	1	1500	-	15120	16
05-121	HSA Relations by Alpha	8	4	4	12	2	yes	-	do	do	1	1500	-	11520	17
05-122	HSA Relations by Badge Sequence	8	4	4	12	2	yes	-	do	do	1	1500	-	11520	18
05-123	Visitor - No escort Alpha Listing	8	4	4	12	3	yes	-	do	do	1	36.00	-	48.96	19
05-124	Visitor - No escort Alpha Office Operations	8	4	4	12	2	yes	-	do	do	1	36.00	-	73.44	20
05-125	Visitor - No escort by Badge No.	8	4	4	12	3	yes	-	do	do	1	36.00	-	48.96	21
05-126	Visitor - No Escort Relations by Alpha	8	4	3	12	2	yes	-	do	do	1	36.00	-	48.96	22
05-127	Visitor - No Escort Relations by Badge No.	8	4	3	12	2	yes	-	do	do	1	36.00	-	110.16	23
05-128	C&P Telephone by Badge No.	8	4	4	12	3	yes	-	do	do	1	384	-	1620	24

Office of Finance

PPS - Policy and Planning Staff
(S+AS)AD - Accounts Division
• ACS - Accounts Control Section
AD - Accounts Division
FRS - Financial Reports Section
PAS - Property Accounts Section
C+L - Certification & Liaison Division
C+TD - Compensation & Tax Division
PSB - Payroll Support Branch
ICAD - Industrial Contract Audit Division
MD - Monetary Division
OCS - Office of Computer Services
PS+A - Proprietary Systems and Accounts Div.
SS - Support Staff
PI - Proprietary Instrumentality

Control No.	REPORT Title	Type of Report	Copies Prepared	Frequency	distribution	ADP	Authenticity	Source	Cite	Preparing	Feeders	MANUAL	REPORTS	Computer	Reports
1	OF-001 Program Phase - 5 year	4	3	5	1	2	No	OMB	-	ALL	-	168	1568.11	-	-
2	OF-002 Ann. Mgmt. Important Rpt.	4	3	22	1	17	No	BOB	Bul. 70-13	PPS	-	194	1144.87	-	-
3	OF-003 Significant Accomplishments	6	2	12	1	15	No	DDS	DDS 65-4017	PPS	-	176	3045.51	-	-
4	OF-004 Rpt. Records Destroyed	1	1	2	4	2	No	OF	OFI-52*	ALL	-	36	352.06	-	-
5	OF-005 Annual Inv. of Records - F-138	2	1	2	1	1	No	DDA/OMB	do	do	-	127	454.93	-	-
6	OF-006 Weekly Act. Rpt. - DDS	6	1	5	52	1	No	DDA/OMB	do	do	-	468	2920.24	-	-
7	OF-007 Sold. Supply. DCI Cont. for Expend.	3	1	3	4	3	No	DCI	Ph 110	SvAS	1	256	1210.22	-	-
8	OF-008 SF-1034-DCI Expend. Cont.	3	1	3	4	2	No	do	do	do	1	1	280	-	-
9	OF-009 Bul. of Pynt. Rpt.	5	1	2	4	2	No	OPPB	Bul. A-34	Co	1	52	256.84	-	-
10	OF-010 Status of Funds - Other Govt. Agencies	1	1	8	12	4	No	OF	OFI 95	do	2	348	1626.36	-	-
11	OF-011 Construction Rpt.	4	1	2	12	2	No	TREAS	TL 1836.49	do	-	1	552	-	-
12	OF-012 Status of Apprs. (Agency)	4	1	3	12	3	No	BOB	Co A-34	do	1	72	467.28	-	-
13	OF-013 Status of Apprs. (Other Govt. Agencies)	4	1	3	4	3	No	do	do	do	1	1	36.84	-	-
14	OF-014 "B" Rpt. Adv. - Other Govt. Agencies	5	1	3	12	3	No	OPPB	-	do	1	12	65.28	-	-
15	OF-015 Fin. Rpt.	1	1	3	4	2	No	OF	-	do	1	16	6.812	-	-
16	OF-016 Adv. Other Govt. App. Exp. & Unexp.	1	1	5	4	4	No	OF	OFI 25	do	1	92	588.52	-	-
17	OF-017 Status of CIA Const. Apprs.	4	1	4	4	4	No	GSA	HR	do	3	72	474.39	-	-
18	OF-018 Rpt. on Budget Status - Construction	4	1	3	4	2	No	BOB	Co A-34	do	1	4	5.60	-	-
19	OF-019 Sent. of Trans. - Const. - SF-224 *	4	1	2	12	2	No	TREAS	Co 945	do	1	2	16.80	-	-
20	OF-020 Status of Trans. - SF-224	4	1	3	12	3	No	BOB	Co A-11	ACS	3	180	740.44	-	-
21	OF-021 Status of Oper. Loans	1	3	4	1	2	No	OF	OFI 122	SvAS	2	21	119.22	-	-
22	OF-022 Status of Loans - RDC	4	1	5	12	2	No	DEF/ARMY	-	SvAS	2	72	408.40	-	-
23	OF-023 Status of Loans - RDC - Supply Subco	4	1	5	4	2	No	do	-	SvAS	2	136	773.32	-	-
24	OF-024 Analysis of Apprs. - End. Bul. - F-BA-R 2108	4	1	4	1	3	No	TREAS	Co 945	SvAS	2	1	2.22	-	-
25	OF-025 Annual Briefing - DDS	6	3	3	1	1	No	NNS	-	AD	-	30	270.60	-	-
26	OF-026 Rpt. of Representation & Oper. Contingent Exp.	3	1	4	1	4	No	NANP	CS-1-30-4	FRS	-	100	524.48	200	1521.00
27	OF-027 Shipping/Imports Sold by CS/POB	3	1	7	4	3	No	?	Compl. 55	FRS	-	8	30.04	-	-
28	OF-028 Rpt. of Operating Pers. Prop.	5	1	4	1	4	No	OPPB	Trans 6/4/63	PAS	-	286	1312.32	-	-
29	OF-029 Fin. Rpt. - FI & FI-PA Stations	7	1	2	2	2	No	OL	Memo 7/10/61	PAS	-	5	45.42	-	-
30	OF-030 Activity Rpt.	1	1	2	12	2	No	OF	-	SvAS	3	12	58.92	-	-
31	OF-031 Agency Financial Rpt. **	2	3	18	1	16	No	OF	HR	SvAS	2	101	6996.42	-	-
32	OF-032 Delinquent Advances	1	1	1	12	1	No	OF	-	SvAS	-	1856	10937.16	-	-
33	OF-033 Status of Unexp. Adv. - "A" Act.	1	3	3	1	2	No	OF	OFI 45	SvAS	2	131	861.95	-	-
34	OF-034 Status of Fin. Position - CEAF	2	1	4	1	2	No	OF	-	SvAS	-	34	213.20	-	-

Office of Finance

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Control No.	Report Title	Type of Report	Copies Prepared	Frequency	Distribution	APP	Source	Antiquity	Cite Number	Preparing Component	Index Reports	Manual Reports	Reprints	Computer Reports	Reprints
1	OF-035 Activity Rpt.	1	1	3	12	1	No	OF	-	do	-	-	240	124068	-
2	OF-036 Special Clause/Problem	1	2	4	12	1	No	OF	-	do	-	-	-	-	-
3	OF-037 Delinquent Advances	1	1	5	12	1	No	do	-	do	-	-	7	31444	-
4	OF-038 Status of Shortage Cases	1	1	3	12	1	No	do	-	do	-	-	12	52980	-
5	OF-039 Statistical Sampling of Truckers	6	1	5	12	1	No	NARS	-	do	-	-	12	3636	-
6	OF-040 Loss of Funds Settled by COS's	1	1	5	4	1	No	OF	OFI 55	do	-	-	4	1400	-
7	OF-041 Bonding Rpt.	1	1	2	2	1	No	OF	-	do	-	-	8	4010	-
8	OF-042 Entitlement Truckers	6	1	8	2	1	No	NARS	-	do	-	-	36	21348	-
9	OF-043 PL-88-588 - Personal Exp. Based	2	1	7	1	1	No	NARS	PL 88-588	do	-	-	12	4794	-
10	OF-044 Bond Cost Factors - PPS Mntd by Prop. Vehicles	2	3	7	1	1	No	OF	HMB	do	-	-	3	1567	-
11	OF-045 Rpt. Shortages & Misuse of Funds	5	3	16	1	1	No	OPPB	-	do	-	-	120	146763	-
12	OF-046 Loss of Classified Material - Other Spec. Dev.	1	2	4	1	1	No	OF	-	do	-	-	1	321	-
13	OF-047 Significant Acquisition - Admin. Inv.	6	2	8	1	1	No	NARS	-	do	-	-	-	-	-
14	OF-048 Activity Rpt.	1	1	3	12	1	No	OF	-	do	-	-	96	101760	-
15	OF-049 CHADS Desk - Ind. Bal.	1	1	5	12	1	No	OF	OFI-131	do	-	-	12	3600	-
16	OF-050 Processing - Returned Cases to CSC	1	1	4	12	2	No	OF	-	PSB	-	-	60	22800	-
17	OF-051 CHADS Trial Balance	1	1	6	4	3	No	OF	OFI-131	do	-	-	16	9600	-
18	OF-052 Balance of Payments	5	1	4	4	2	No	OPPB	1963	PSB	-	-	8	3040	-
19	OF-053 FEELI - Regular & Optional	7	1	3	4	1	No	OF	1964	PSB	-	-	12	3800	-
20	OF-054 Overpayment - Indebt. Rpt. by Reg. Indebt.	1	1	1	2	1	No	OF	1967	do	-	-	4	1926	-
21	OF-055 Consolidated Ind. Campaign Report Reductions	7	1	3	1	1	No	OP	-	do	-	-	1	215	-
22	OF-056 Survey of Office Internal Control Study Sept. - Jan. Contin.	2	3	6	Irregular	2	No	OF	HR	ICAD	2	-	168	96516	-
23	OF-057 Analysis of Cost Proposal	2	3	6	Periodic	2	No	do	do	do	1	-	1080	507640	-
24	OF-058 Contract Audits	2	3	6	Periodic	2	No	do	do	do	-	-	472	2622711	-
25	OF-059 Statistical Report - Detention of NARS	1	1	4	12	1	No	OF	-	do	3	-	48	35976	-
26	OF-060 Audit of Individual Exp. Allocation Rates	1	3	6	Periodic	2	No	do	HR	do	1	-	216	137124	-
27	OF-061 Review of Individual Exp. Allocation Rates	1	3	6	Periodic	2	No	do	do	do	-	-	472	261506	-
28	OF-062 Audit Schedule	1	1	20	2	12	No	do	-	do	3	-	408	233456	-
29	OF-063 Transp. - Hours Expended	1	1	1	2	1	No	do	-	do	-	-	16	10170	-
30	OF-064 Annual Briefing - DDS	6	2	-	1	-	No	do	-	do	-	-	10	11740	-
31	OF-065 ICAD Prov. & Location Listing	1	1	10	4	10	No	OF	-	do	-	-	4	1556	-
32	OF-066 Parking Rpt. - Register F2749	1	1	3	12	2	No	OF	-	do	-	-	12	3700	-
33	OF-067 Check Processed from	1	1	6	12	3	No	OF	-	MD	-	-	12	4668	-
34	OF-068 Cash Balance Rpt. - Field Stations	1	1	-	-	-	No	do	-	do	-	-	96	37344	-
35	OF-069 Cash Bal. Rpt. - Field Stations	1	1	1	4	1	No	do	-	do	-	-	128	49792	-

Office of Finance

Control No.	Report Title	STAT	Type of Report	Copies Prepared	Frequency	Distribution	ADP Processing	Source	Authority	Cite Number	Preparing Component	Under Reports	Manual	Expenditures	Computer	Reports
DF-070	Cash Bal. Rpt. - Field Stations		1	1	1	1	No	OF	-	MD	-	-	80	31120	-	1
DF-071	Overseas Inventory		1	1	1	1	No	do	-	do	-	-	24	9326	-	2
DF-072	Req. for Site Training Bk. Status Related Obs. & Dev.		1	2	7	4	No	do	FOOP-3030-5	PPS	-	-	16	8948	-	3
DF-073	Activity Rpt.		1	3	1	6	No	do	-	do	-	-	30	311368	-	4
DF-074	Accomplishments in the Use & Mgmt. of ADP		7	2	3	2	No	DDS/SSS	BOB 88-A-79	do	3	-	14	10818	-	5
DF-075	ADP Mgmt. Info. Syst. Rpt.		7	1	8	2	No	do	BOB 88-A-83	do	1	-	4	2974	-	6
DF-076	Investigation Req. for University Program for Comput. of Proj.		7	3	2	1	No	DDS	HR	do	1	-	5050	3550554	-	7
DF-077	Briefings - DDS		6	3	-	1	No	do	-	do	-	-	18	20812	-	8
DF-078	CIA/DDS Proj. of Activity & Budget Est.		5	3	13	1	No	OPPB	-	do	2	-	84	76436	-	9
DF-079	Retrospective Study of C/DDS		5	3	-	-	No	?	PL 88-643	ACS	-	-	16	22444	-	10
DF-080	CIA/DDS Policy Committee (Acron. & Problems)		6	3	15	1	No	NIS	70-0371	PPS	-	-	19	16859	-	11
DF-081	Exam. of Site Status / G.L. Accts. F-2316		1	3	232	12	No	OF	FOOP-3030-5	do	-	-	1380	604440	-	12
DF-082	Stat. as to Selling Assets/Est. F-2321		4	3	12	12	No	TREAS	-	do	-	-	36	22212	-	13
DF-083	Inventory of Assets/Commitments - Monetary Div.		1	3	7	4	No	OF	Prima 9/1/57	do	-	-	388	237976	-	14
DF-084	Notes of Assets Resulting from Rep. Proj. Sup.		4	1	7	1	No	OPPB	-	BS & A	-	-	38	37626	-	15
DF-085	Sup. Proj. Director's Info. for App. Sta. Rpt.		1	3	4	1	No	OF	-	BS & A	3	-	14	10363	-	16
DF-086	Activity Rpt.		1	1	6	12	No	OF	-	do	-	-	156	77640	-	17
DF-087	Stat. Rpt. for Shipping Bk.		1	1	6	2	No	OF	-	do	-	-	122	165232	-	18
DF-088	Material - DDS Briefing		1	3	6	1	No	do	-	do	-	-	8	6022	-	19
DF-089	STAT		1	2	5	4	No	do	-	do	1	-	228	179244	-	20
DF-090	Notice of Deling. (Acctg.)	STAT	6	2	2	12	No	SSA/DDS	-	do	-	-	10	9840	-	21
DF-091	Rpt. to Component After Processing Stat.		1	1	2	12/4	No	OF	-	do	-	-	64	36000	-	22
DF-092	Analysis - Fin. Status		6	3	6	4	No	SSA/DDS	-	do	1	-	28	39204	-	23
DF-093	Fin. Rpt.		6	1	5	4	No	do	-	do	-	-	108	92940	-	24
DF-094	Rpt. of Deling. on Hand		1	2	1	52	No	OF	-	do	-	-	52	38636	-	25
DF-095	EAA Developments		1	2	2	Occasionally	No	OF	-	do	-	-	12	12840	-	26
DF-096		STAT	1	2	2	4	No	OF	OFI-134	do	-	-	4	155184	-	27
DF-097			1	1	2	1	No	OF	OFI-134	do	-	-	6	258004	-	28
DF-098	Congressional Budget		5	3	10	1	No	OPPB	-	SS	-	-	34	20143	-	29
DF-099	Budgetary Analysis - OF		1	1	2	12	No	OF	HR	do	1	-	72	44436	-	30
DF-100	Space Utilization Survey		7	1	2	4	No	OL	-	do	1	-	5	3296	-	31
DF-101	Newspaper & Periodical Subscription List		3	1	2	1	No	NOI/CPS	-	do	-	-	1	824	-	32
DF-102	Certif. Valid Oblig. - Current NY		1	2	3	1	No	OF	-	do	-	-	1	393	-	33
DF-103	Lapsed Oblig.		1	2	3	1	No	OF	-	do	-	-	1	383	-	34
DF-104	Fin. Act. Programming Level		3	1	3	1	No	ACS	HR	do	-	-	1	537	-	35

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Catalog No.	Report Title	Type of Report	Copies Prepared	Frequency Distribution		ADP Processing	Source	Authenticity		Indexing	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports	Manual Reports
				Number	Component			Number	Component																		
AF-105	Asst. Oper. Alloc. Asst. Target Cont.	3	1	3	1	2	yes	OCB	HR	SS	-	1	16.11	-	-	-	-	-	-	-	-	-	-	-	-	-	STAT 1
AF-106	Inventory of Equip. in Use Cont. & Admin. Equip.	2	1	2	1	2	no	OL	HR	SS	1	2	13.99	-	-	-	-	-	-	-	-	-	-	-	-	-	2
AF-107	Summary of Encumbrances	2	1	3	12	2	yes	OF	HR	do	-	12	44.44	-	-	-	-	-	-	-	-	-	-	-	-	-	3
AF-108	Adm. Planning Staff	7	1	2	1	2	no	OP	-	do	-	2	13.93	-	-	-	-	-	-	-	-	-	-	-	-	-	4
AF-109	Non-Staff - OF	7	1	2	4	2	no	OP	-	do	-	4	15.72	-	-	-	-	-	-	-	-	-	-	-	-	-	5
AF-110	Classical Requirements	7	1	2	12	2	no	OP	-	do	-	24	188.28	-	-	-	-	-	-	-	-	-	-	-	-	-	6
AF-111	Service Indicator (Pack) Rpt.	3	2	2	4	1	no	DDP/RID	ma 2/6/68	do	2	2	1352	-	-	-	-	-	-	-	-	-	-	-	-	-	7
AF-112	OF History Project	7	2	2	4	1	no	DDS	-	do	-	8	81.28	-	-	-	-	-	-	-	-	-	-	-	-	-	8
AF-113	Duty Officer Roster	7	2	30	4	8	no	DDS	HR AT-64-11/69-5	do	-	8	47.28	-	-	-	-	-	-	-	-	-	-	-	-	-	STAT 9
AF-114	Passive microphone usage - OF	7	3	2	Angular	1	no	DDS/SSS/RAE	-	do	-	4	2152	-	-	-	-	-	-	-	-	-	-	-	-	-	10
AF-115	Emergency - Snow Emergency	6	2	3	do. log.	2	no	DDS	AT-69-3	do	-	1	1702	-	-	-	-	-	-	-	-	-	-	-	-	-	11
AF-116	Emergency Plan	2	2	3	log. log.	2	no	OF	HR	do	-	3	24.72	-	-	-	-	-	-	-	-	-	-	-	-	-	STAT 12
AF-117	Redirection Report	1	1	2	4	2	no	OF	GFI-52	do	-	4	21.48	-	-	-	-	-	-	-	-	-	-	-	-	-	13
AF-118	Office Estimates	5	3	10	1	3	no	PPB	-	do	-	92	609.02	-	-	-	-	-	-	-	-	-	-	-	-	-	14
AF-119	Class "A" "B" "C" "D" "E" "F" "G" "H" "I" "J" "K" "L" "M" "N" "O" "P" "Q" "R" "S" "T" "U" "V" "W" "X" "Y" "Z" "AA" "AB" "AC" "AD" "AE" "AF" "AG" "AH" "AI" "AJ" "AK" "AL" "AM" "AN" "AO" "AP" "AQ" "AR" "AS" "AT" "AU" "AV" "AW" "AX" "AY" "AZ" "BA" "BB" "BC" "BD" "BE" "BF" "BG" "BH" "BI" "BJ" "BK" "BL" "BM" "BN" "BO" "BP" "BQ" "BR" "BS" "BT" "BU" "BV" "BW" "BX" "BY" "BZ" "CA" "CB" "CC" "CD" "CE" "CF" "CG" "CH" "CI" "CJ" "CK" "CL" "CM" "CN" "CO" "CP" "CQ" "CR" "CS" "CT" "CU" "CV" "CW" "CX" "CY" "CZ" "DA" "DB" "DC" "DD" "DE" "DF" "DG" "DH" "DI" "DJ" "DK" "DL" "DM" "DN" "DO" "DP" "DQ" "DR" "DS" "DT" "DU" "DV" "DW" "DX" "DY" "DZ" "EA" "EB" "EC" "ED" "EE" "EF" "EG" "EH" "EI" "EJ" "EK" "EL" "EM" "EN" "EO" "EP" "EQ" "ER" "ES" "ET" "EU" "EV" "EW" "EX" "EY" "EZ" "FA" "FB" "FC" "FD" "FE" "FF" "FG" "FH" "FI" "FJ" "FK" "FL" "FM" "FN" "FO" "FP" "FQ" "FR" "FS" "FT" "FU" "FV" "FW" "FX" "FY" "FZ" "GA" "GB" "GC" "GD" "GE" "GF" "GG" "GH" "GI" "GJ" "GK" "GL" "GM" "GN" "GO" "GP" "GQ" "GR" "GS" "GT" "GU" "GV" "GW" "GX" "GY" "GZ" "HA" "HB" "HC" "HD" "HE" "HF" "HG" "HH" "HI" "HJ" "HK" "HL" "HM" "HN" "HO" "HP" "HQ" "HR" "HS" "HT" "HU" "HV" "HW" "HX" "HY" "HZ" "IA" "IB" "IC" "ID" "IE" "IF" "IG" "IH" "II" "IJ" "IK" "IL" "IM" "IN" "IO" "IP" "IQ" "IR" "IS" "IT" "IU" "IV" "IW" "IX" "IY" "IZ" "JA" "JB" "JC" "JD" "JE" "JF" "JG" "JH" "JI" "JJ" "JK" "JL" "JM" "JN" "JO" "JP" "JQ" "JR" "JS" "JT" "JU" "JV" "JW" "JX" "JY" "JZ" "KA" "KB" "KC" "KD" "KE" "KF" "KG" "KH" "KI" "KJ" "KK" "KL" "KM" "KN" "KO" "KP" "KQ" "KR" "KS" "KT" "KU" "KV" "KW" "KX" "KY" "KZ" "LA" "LB" "LC" "LD" "LE" "LF" "LG" "LH" "LI" "LJ" "LK" "LM" "LN" "LO" "LP" "LQ" "LR" "LS" "LT" "LU" "LV" "LW" "LX" "LY" "LZ" "MA" "MB" "MC" "MD" "ME" "MF" "MG" "MH" "MI" "MJ" "MK" "ML" "MM" "MN" "MO" "MP" "MQ" "MR" "MS" "MT" "MU" "MV" "MW" "MX" "MY" "MZ" "NA" "NB" "NC" "ND" "NE" "NF" "NG" "NH" "NI" "NJ" "NK" "NL" "NM" "NN" "NO" "NP" "NQ" "NR" "NS" "NT" "NU" "NV" "NW" "NX" "NY" "NZ" "OA" "OB" "OC" "OD" "OE" "OF" "OG" "OH" "OI" "OJ" "OK" "OL" "OM" "ON" "OO" "OP" "OQ" "OR" "OS" "OT" "OU" "OV" "OW" "OX" "OY" "OZ" "PA" "PB" "PC" "PD" "PE" "PF" "PG" "PH" "PI" "PJ" "PK" "PL" "PM" "PN" "PO" "PP" "PQ" "PR" "PS" "PT" "PU" "PV" "PW" "PX" "PY" "PZ" "QA" "QB" "QC" "QD" "QE" "QF" "QG" "QH" "QI" "QJ" "QK" "QL" "QM" "QN" "QO" "QP" "QQ" "QR" "QS" "QT" "QU" "QV" "QW" "QX" "QY" "QZ" "RA" "RB" "RC" "RD" "RE" "RF" "RG" "RH" "RI" "RJ" "RK" "RL" "RM" "RN" "RO" "RP" "RQ" "RR" "RS" "RT" "RU" "RV" "RW" "RX" "RY" "RZ" "SA" "SB" "SC" "SD" "SE" "SF" "SG" "SH" "SI" "SJ" "SK" "SL" "SM" "SN" "SO" "SP" "SQ" "SR" "SS" "ST" "SU" "SV" "SW" "SX" "SY" "SZ" "TA" "TB" "TC" "TD" "TE" "TF" "TG" "TH" "TI" "TJ" "TK" "TL" "TM" "TN" "TO" "TP" "TQ" "TR" "TS" "TT" "TU" "TV" "TW" "TX" "TY" "TZ" "UA" "UB" "UC" "UD" "UE" "UF" "UG" "UH" "UI" "UJ" "UK" "UL" "UM" "UN" "UO" "UP" "UQ" "UR" "US" "UT" "UU" "UV" "UW" "UX" "UY" "UZ" "VA" "VB" "VC" "VD" "VE" "VF" "VG" "VH" "VI" "VJ" "VK" "VL" "VM" "VN" "VO" "VP" "VQ" "VR" "VS" "VT" "VU" "VV" "VW" "VX" "VY" "VZ" "WA" "WB" "WC" "WD" "WE" "WF" "WG" "WH" "WI" "WJ" "WK" "WL" "WM" "WN" "WO" "WP" "WQ" "WR" "WS" "WT" "WU" "WV" "WW" "WX" "WY" "WZ" "XA" "XB" "XC" "XD" "XE" "XF" "XG" "XH" "XI" "XJ" "XK" "XL" "XM" "XN" "XO" "XP" "XQ" "XR" "XS" "XT" "XU" "XV" "XW" "XX" "XY" "XZ" "YA" "YB" "YC" "YD" "YE" "YF" "YG" "YH" "YI" "YJ" "YK" "YL" "YM" "YN" "YO" "YP" "YQ" "YR" "YS" "YT" "YU" "YV" "YW" "YX" "YZ" "ZA" "ZB" "ZC" "ZD" "ZE" "ZF" "ZG" "ZH" "ZI" "ZJ" "ZK" "ZL" "ZM" "ZN" "ZO" "ZP" "ZQ" "ZR" "ZS" "ZT" "ZU" "ZV" "ZW" "ZX" "ZY" "ZZ"																										

Control No.	Report Title	Type of Report	Copies Prepared	Frequency	Distribution	ADP Processing	Source	Authenticity and Date	Preparing Component	Federal Reports	Manual Reports	Reports Cost	Computer Reports	Reports Cost
1	OF-139	Shedding of Inds. Settled by CAS	1	1	-	4	-	No	OF	OFI 55	AD	-	-	2500
2	OF-140	Bonding of Employees	2	2	-	Various	-	No	OF	HHB	Agency	-	-	100.00
3	OF-141	Integrated Settlement Sheet - F-948	2	1	2	1	1	No	OF	Contract	Field	50	288.00	-
4	OF-142	Non-Official Cover Report	9	1	1	4	1	No	OF	Contract	Continental	100	2300.00	-
5	OF-143	Newly Insured Employees	7	1	2	Specific	1	No	OF	-	OP	2	6	2580
6	OF-144	Bank (Act. Balances)	8	1	2	12	-	No	OF	-	Field	-	36	339.84
7	OF-145	Currencies Purchased	8	1	2	12	1	No	OF	-	Field	-	96	906.24
8	OF-146	Fin. Mgmt. Imp. Rpt. (Fuder)	4	2	2	1	17	No	BOB	Bul. 70-13	OPPB	-	7	8.00
9	OF-147	Fin. Mgmt. Imp. Rpt. (Fuder)	4	2	2	1	17	No	BOB	do	SIPS	-	3	34.08
10	OF-148	Ev/Int. Trans. in Fin. Mgmt. Imp. (Fuder)	4	1	2	1	17	No	do	do	OTR	-	5	1882
11	OF-149	CHADS. Properties (Fuder)	5	1	2	1	7	No	OPPB	-	OP	-	-	-
12	OF-150	Fin. Stmt. - Bal. Sht. - Stmt. of Income	1	1	4	4	3	No	OF	-	PT	3	5688	45098.73
13	OF-151	Admin. Plan	4	2	10/14	W/Ag	6.8	No	OPPB	HFE	Agency	-	-	1145
14	OF-152	Adm. Rpt. - Cost Contr. at Inst.	9	3	3	Specific	3	No	OF	HFE	HEW	-	8	160.00
15	OF-153	Base Contract Cognizance	7	1	1	4	-	No	OF	-	OL	-	20	80.00
16	OF-154	Liaison Trans. Rpt. on Base Contracts	1	1	1	4	1	No	OF	-	?	-	40	240.00
17	OF-155	Cooperation Annual Rpts.	9	3	1	-	1	No	OF	-	Continental	-	-	-
18	OF-156	Overhead Submissions	9	1	1	-	1	No	OF	-	do	-	-	-
19	OF-157	Adm. Operations - IRD, BIP, TE	9	3	1	-	-	No	OF	-	do	-	-	-
20	OF-158	Negotiated Overhead Rpts.	9	3	1	-	2	No	OF	-	do	-	-	-
21	OF-159	Program Status	8	1	-	12	48	No	OF	-	do	-	-	-
22	OF-160	Status of Allotments	8	1	-	12	48	No	-	-	do	-	-	-
23	OF-161	Obligation Status	8	1	-	12	48	No	-	-	do	-	-	-
24	OF-162	Exp. Oblig. Summary	8	1	-	12	48	No	-	-	do	-	-	-
25	OF-163	Property Bonded	8	1	-	12	48	No	-	-	do	-	-	-
26	OF-164	Schedule of Encumbrances	8	1	-	12	48	No	-	-	do	-	-	-
27	OF-165	6 Month Oblig. Summary	8	1	-	2	48	No	-	-	do	-	-	-
28	OF-166	6 Month Property Summary	8	1	-	2	48	No	-	-	do	-	-	-
29	OF-167	Budget Exp. (CF Payroll Only)	8	1	-	12	48	No	-	-	do	-	-	-
30	OF-168	Unpaid Funs (Payroll Only)	8	1	-	252	48	No	-	-	do	-	-	-
31	OF-169	Act. 1131 - Cash with Interest Subsidizing	8	1	-	12	3	No	-	-	do	-	-	-
32	OF-170	Act. 1481 - Adm. for Subsidy Proj.	8	1	-	12	14	No	-	-	do	-	-	-
33	OF-171	Act. 1432 - Adm. to Projects (not Subsidy)	8	1	-	12	14	No	-	-	do	-	-	-
34	OF-172	Act. 1439 - Proj. Adm. or Transit.	8	1	-	12	14	No	-	-	do	-	-	-
35	OF-173	Act. 1441 - Adm. to Proj. Rev. (Admin. Rpt.)	8	1	-	12	48	No	-	-	do	-	-	-

Office of Finance

Contract No.	Report Title	Type of Report	Copies Prepared	Frequency	Distribution	ANP Processing	Authenticity Source	Cite Number	Referring Component	Funder Reports	Manual Members	Report Cost	Computer Reports	Report Cost	
OF-174	Inst. 1442-Add. to Agency Bond Special Rpt.	8	1	-	12	48	Yes	OF	OC S	-	-	524.20	-	2880.00	1
OF-175	Inst. 1443-Add. to Agency Bond - Continuing	8	1	-	12	48	Yes			-	-	524.20	-	2880.00	2
OF-176	Inst. 1449-Add. to Non-Inst. Subsidies for Comp. Station	8	1	-	12	48	Yes			-	-	104.84	-	576.00	3
OF-177	Inst. 1445-Office Impact Funds	8	1	-	12	48	Yes			-	-	104.84	-	1728.00	4
OF-178	Inst. 1479-Misc. Oper. Adv.	8	1	-	12	48	Yes			-	-	104.84	-	288.00	5
OF-179	Inst. 1501-Add. to Stations - Unknowledged	8	1	-	12	8	Yes			-	-	104.84	-	108.00	6
OF-180	Inst. 1505-Add. to Stations - Monthly Report & Sub. St.	8	1	-	12	8	Yes			-	-	104.84	-	1152.00	7
OF-181	Inst. 1507-Add. to Stations - Monthly Sub. St.	8	1	-	12	8	Yes			-	-	104.84	-	72.00	8
OF-182	Inst. 1601-Invest. in Proprietary Prop.	8	1	-	-	14	Yes			-	-	104.84	-	3398.00	9
OF-183	Inst. 1605-Invest. in Prop. Controlled Sub. Subsidies	8	1	-	12	14	Yes			-	-	104.84	-	864.00	10
OF-184	Inst. 1606-Invest. in Prop. Invest. Proj.	8	1	-	12	14	Yes			-	-	104.84	-	1152.00	11
OF-185	Inst. 1607-Operational Loans	8	1	-	12	14	Yes			-	-	104.84	-	288.00	12
OF-186	Inst. 1723-Materials Required for Ship Operations 180 Days	8	1	-	12	1	Yes			-	-	104.84	-	576.00	13
OF-187	Inst. 1723-Materials Required for Ship Operations 90 Days	8	1	-	12	1	Yes			-	-	104.84	-	576.00	14
OF-188	Inst. 1725-Materials Required - FI to Ship	8	1	-	12	1	Yes			-	-	104.84	-	15.84	15
OF-189	Inst. 1743-Prop. in Dev. F-11 Installation	8	1	-	12	1	Yes			-	-	104.84	-	216.00	16
OF-190	Inst. 1751-Transp. Prop. Purchased - FI Install.	8	1	-	12	1	Yes			-	-	104.84	-	144.00	17
OF-191	Inst. 1853-Transp. Prop. in Dev. FI + FI	8	1	-	12	1	Yes			-	-	104.84	-	432.00	18
OF-192	Inst. 1913-Refund Subsidies - Prop. Released	8	1	-	12	1	Yes			-	-	104.84	-	3168.00	19
OF-193	Inst. 2165-Inst. to App. Pers. Agent Disposed	8	1	-	12	14	Yes			-	-	104.84	-	51.84	20
OF-194	Inst. 2248-Misc. Costs	8	1	-	12	48	Yes			-	-	104.84	-	432.00	21
OF-195	Inst. 2249-Prop. Purchased - Oper. Items	8	1	-	4	1	Yes			-	-	104.84	-	172.00	22
OF-196	Inst. 2320-Prop. Purchased - Operations - 90 Days	8	1	-	4	1	Yes			-	-	104.84	-	96.00	23
OF-197	Inst. 2341-Unexp. Subsidies & Grants	8	1	-	12	14	Yes			-	-	104.84	-	3456.00	24
OF-198	Inst. 2343-Payments to be Reported to F.R.S.	8	1	-	12	14	Yes			-	-	104.84	-	576.00	25
OF-199	Inst. 2345-Costs Unavailable - Funder Summary Rep.	8	1	-	12	48	Yes			-	-	104.84	-	1740.00	26
OF-200	Station Cost Record	8	1	2	12	2	Yes			-	-	416	2699.84	3900.00	27